

**NAFA CYP**

# **Youth Sponsorship Program**



<https://www.facebook.com/atsugicyp/>

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## **WELCOME TO NAF ATSUGI!**

In this Packet: Welcome letter, Child and Youth Programs Registration, Youth Sponsorship Request Form, Brochures

Dear Parent(s) of Incoming Youth,

Allow me to take this opportunity to welcome you to Naval Air Facility Atsugi Japan!

My name is Ricky Ruiz and I am the Child and Youth Programs (CYP) Director. I am a 19 year seasoned CYP professional who is here to assist you and your youth with your transition to Atsugi with the goal of making it as comfortable and seamless as possible. I, myself, have two adolescent daughters, so I send this message with a common understanding and a heartfelt drive to assist you in any way that I can. Together, with our School Liaison Officer, there is no challenge that we cannot overcome! I also wanted to take the opportunity to give you some relevant information regarding Youth Sponsorship and other programs that Navy CYP offers. Within this Youth Sponsorship welcome packet, you will find much needed relevant information that will help guide you during your transition.

Across the world, communities have seen influential and sweeping moves towards isolationism; social disconnection; ethical, legal, and moral misconduct; and nationalism. Our youth are experiencing these new negative cultural norms through such things as bullying, group/gang culture, racism, negative media, and of course, the infamous overwhelming social network platforms. However, in spite of these circumstances, military youth remain more interconnected than their civilian counterparts. The military family has withstood many challenges throughout the decades while still fostering unity, growth, and positive development. It has done this through effective communication, relevant youth programming, and influential mentors consisting of adults and youth alike. Now, more than ever before, it is imperative for your youth to continue to be involved in positive opportunities with the goals of stimulating their intellectual (academic), physical (sports, fitness, recreation), social, and emotional needs. Consequently, it is imperative for your youth to start off on the "right foot" as they begin their new journey in the Atsugi community. This is where Youth Programs comes in! We work toward the common goal of helping develop your youth to become a prosperous and productive member of future society. Youth Programs does this by fostering a productive environment that will meet his or her above mentioned needs. This environment consists of after school programming, school out programming, Spring/Summer/Winter camps, field trips, and other special functions. Through our partnerships with the local schools and organizations, such as the Boys and Girls Clubs of American and 4-H, our resources are bountiful and crucial for this part of their journey in the game of life! Our developmental programs focus on life-skills by offering opportunities such as: Leadership & Mentorship Clubs, ACT/SAT Preparation courses, College Readiness Courses, Date Smart/Think Smart workshops, Bully Prevention, Volunteering, Community Service, Homework Assistance, and much, much more!

Many exciting things lie ahead for you and your youth in the coming years as you travel together down the bumpy but exciting road of adolescence. Together as a team, we will assist you in any way we can to help foster and nurture your youth's social, emotional, physical, and mental growth. If you have any questions about this packet or if I can be of assistance in any way, please do not hesitate to come to me with any questions, problems, or concerns that you may have!

I hope this message finds you well and again, WELCOME to Naval Air Facility Atsugi!

**Ricky Ruiz**  
**Child and Youth Programs**

# Youth Introduction Letter From Your Atsugi Youth Sponsors

So you're moving! What's it going to be like? Are you nervous? Scared? Excited? We know moving can really be difficult sometimes, especially when you like the place you lived in. Saying goodbye to your friends, switching schools, and knowing it's just something you have to do, even if you don't want to. It's really hard.

We thought about what it was like when we moved . all the questions we had and how difficult it was to start over. What are the schools like? What are the fun things to do?

To make your transition easier, the Atsugi Youth Sponsors are here to the rescue! Please take the time to read a few of the below notes directly from some of us!

NAVY CYFP



## **Communication:**

**REGISTRATION:** To ensure you are eligible for any CYP programs and that we can reach you, please fill out the CYP Registration Form for all eligible children/youth in this welcome packet.

**EMAIL:** We will be communicating in a number of ways with youth and parents, but a primary method of communication will be through email (newsletters and email blasts). Please be sure to include a current email for youth and parents that will be checked regularly.

**FACEBOOK/WEBSITE:** Like us on Facebook: [atsugicyp](#) and visit the MWR website: [www.navymwratsugi.com](http://www.navymwratsugi.com). Check out all of our happenings as well as communicate with us and link to other community proponents.

**CYP DIRECTOR CELL:** Patrons may call me directly if they have an urgent need and cannot get ahold of me through our facility-based programs. I will be reachable at all times on this number. I encourage registered patrons to add this number to their contact list.  
(+81) 80-5087-6497

**TEXTS:** We will also be initiating a group text and announcement system for Youth Programs for both teens and parents. Please be sure to sign the youth text messaging consent form.





# Youth Sponsor Request



<b>Youth Name</b>	First		Last		<b>Age</b>	
<b>Current Grade</b> (If summer, the last grade completed)		<b>Gender</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>E-mail Address</b>	<b>Youth: Parents:</b>	
<b>Street Address</b>	House/Apartment Number	Street		City	State	Zip Code

<b>Name of parent or guardian</b>	First		Last	
<b>Arrival date in new community</b>			<b>Signature and Date</b>	

(CHECK APPLICABLE BOXES)

Requestor's Hobbies & Interests <i>(To be filled out by requestor)</i>			
Sports	Music	Clubs/Programs	Other Hobbies & Interests
<input type="checkbox"/> Baseball	<input type="checkbox"/> Alternative Rock	4-H Club name:	<input type="checkbox"/> Animals
<input type="checkbox"/> Basketball	<input type="checkbox"/> Emo		<input type="checkbox"/> Cars
<input type="checkbox"/> Bowling	<input type="checkbox"/> Choir	<input type="checkbox"/> Army Teen Panel	<input type="checkbox"/> Computers
<input type="checkbox"/> Cheerleading	<input type="checkbox"/> Classic Rock	<input type="checkbox"/> Boy Scouts	<input type="checkbox"/> Cooking
<input type="checkbox"/> Football	<input type="checkbox"/> Composing Music	<input type="checkbox"/> Career Launch	<input type="checkbox"/> Dancing
<input type="checkbox"/> Frisbee	<input type="checkbox"/> Country	<input type="checkbox"/> Chapel Youth Group	<input type="checkbox"/> DJ-ing
<input type="checkbox"/> Golf	<input type="checkbox"/> Electronica	<input type="checkbox"/> Dragonfly Quest	<input type="checkbox"/> Drama
<input type="checkbox"/> Gymnastics	<input type="checkbox"/> Gospel	<input type="checkbox"/> Environmental	<input type="checkbox"/> Filmmaking
<input type="checkbox"/> Hiking	<input type="checkbox"/> Goth	<input type="checkbox"/> FBLA	<input type="checkbox"/> Fitness
<input type="checkbox"/> Hockey	<input type="checkbox"/> Metal	<input type="checkbox"/> Geocaching	<input type="checkbox"/> Movies
<input type="checkbox"/> Horseback Riding	<input type="checkbox"/> Hip Hop/Rap	<input type="checkbox"/> Goals for Graduation	<input type="checkbox"/> The Outdoors
<input type="checkbox"/> Judo	<input type="checkbox"/> Indie Rock	<input type="checkbox"/> Girl Scouts	<input type="checkbox"/> Painting
<input type="checkbox"/> Karate	<input type="checkbox"/> Industrial	<input type="checkbox"/> JROTC	<input type="checkbox"/> Photography
<input type="checkbox"/> Kung Fu	<input type="checkbox"/> Pop/Top 40	<input type="checkbox"/> Junior Honor Society	<input type="checkbox"/> Reading
<input type="checkbox"/> Running	<input type="checkbox"/> Punk	<input type="checkbox"/> Keystone Club	<input type="checkbox"/> Science
<input type="checkbox"/> Soccer	<input type="checkbox"/> R&B/Soul	<input type="checkbox"/> Model UN	<input type="checkbox"/> Scrapbooking
<input type="checkbox"/> Soft Ball	<input type="checkbox"/> Reggae	<input type="checkbox"/> Passport to Manhood	<input type="checkbox"/> Sightseeing
<input type="checkbox"/> Swimming	<input type="checkbox"/> Singing/Vocals	<input type="checkbox"/> SMART Girls	<input type="checkbox"/> Skateboarding
<input type="checkbox"/> Tae Kwon Do	<input type="checkbox"/> Ska	<input type="checkbox"/> Sports Club	<input type="checkbox"/> Technology
<input type="checkbox"/> Tennis	<input type="checkbox"/> Techno/Dance	<input type="checkbox"/> Teen Tech Team	<input type="checkbox"/> Video Games
<input type="checkbox"/> Volley Ball	<input type="checkbox"/> Writing Lyrics	<input type="checkbox"/> Torch Club	<input type="checkbox"/> Weblogging
<input type="checkbox"/> Walking	Other:	<input type="checkbox"/> Youth Advisory Cnsl.	<input type="checkbox"/> Weights
<input type="checkbox"/> Wrestling	I play this instrument:	<input type="checkbox"/> Youth Ldrshp. Forum	<input type="checkbox"/> Writing
Other:		Other:	Other:

Please include any additional information that might be helpful to the sponsorship staff in the assignment process as they attempt to pair you with the Youth Sponsor with whom you will be most compatible.





## Navy Youth Sponsorship

### Mission

The mission of the Navy Youth Sponsorship Program is to alleviate educational disruptions by empowering all youth through a stream of continuous support to provide stability, leadership skills, sustain academic learning, provide a connection between school and peers and to produce competent citizens.

### Vision

The Navy Youth Sponsorship Program envisions a collaboration between today's youth, mentors and educators in which a community is developed to assist today's military child with the challenges associated with the military lifestyle, through outreach support prior to transition, then continuous support upon the child's integration to the new location, which will produce positive quality citizens with leadership skills and stability capable to transition into adulthood.

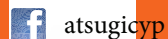


For more information on the Navy Youth Sponsorship Program, contact:

Danika Maher or Glen Polito  
Naval Air Facility (NAF) Atsugi, Japan  
DSN: (315) 264-6381  
COMM: (+81)467-63-6381  
DSN: (315) 264-3878  
COMM: (+81)46-763-3878  
Glen.Polito@fe.navy.mil  
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M-AT-MWR-TeenCenter@fe.navy.mil



# NAF ATSUGI

## YOUTH SPONSORSHIP PROGRAM



Helping you make an  
easy transition to  
the area.



## What is Youth Sponsorship?

The Navy Youth Sponsorship Program is designed for children in grades three through twelve.

A Youth Sponsor can provide you with information about school, shopping, culture or maybe become a new friend! Youth sponsorship is coordinated through Child and Youth Programs and will match Sponsors to new youths according to gender, age/grade, interests, hobbies and school attending.



**The youth Sponsorship Program consists of three major components:**

### **OUTREACH**

Identifying incoming youth and providing them with information and opportunities before they arrive.

### **NEWCOMER ORIENTATION**

Providing information and materials on programs and services available on the installation and in the surrounding community.

### **PEER TO PEER**

Connecting youths currently attached to the installation with incoming youth.

## Why is Youth Sponsorship Important?

Military families experience frequent relocations. The transition to a new community and school can be challenging. Youth may be uncomfortable meeting new peers and may be unaware of opportunities to become involved with their new school or community.

The Navy Youth Sponsorship Program provides access to positive peer groups and social activities which help Navy children feel connected and comfortable at their new duty station.

The Youth Sponsorship Program provides the transitioning youth an opportunity to connect with their peer prior to their arrival to ease anxiety and stress related to the challenges faced by the transitioning youth, thus providing a reliable support.



## Why Request a Youth Sponsor?

Moving to a completely new location is sometimes scary, exciting, depressing, or even traumatic; but no matter what your child feels it is always new and always different. It helps when you have someone that can show you around and tell you about your new school and the community, places to see and shop, and introduce you to new friends with similar interests. Having a Navy Youth Sponsor when you relocate can help your transition to a new place to be much smoother.



## Why Become a Youth Sponsor?

Being a Youth Sponsor is a great way to meet new people and help others. You get to share your knowledge and experiences with an incoming peer to help them adjust and adapt to their new location. As a Youth Sponsor you are a role-model; providing friendship, a warm welcome and pertinent information. Youth Sponsorship is a great way to further your leadership skills and volunteer for your community.



Checklist for School Moves

To ensure a smooth transition, the process should be started about 30 days before your move.



Items Needed From the Parent/Guardian:  
\_\_\_ Student's original/certified birth certificate  
\_\_\_ Student's Social Security number/card

- \_\_\_ Student's shot record (yellow card)
- \_\_\_ Legal documents, as needed (power of attorney, custody papers, etc.)
- \_\_\_ Military housing orders, lease, rental

Items Needed From Your Current School:

- \_\_\_ Address, phone numbers, email, other contact information
- \_\_\_ Course description book/grading scale (for 6th grade and above)
- \_\_\_ School Web page
- \_\_\_ Other: \_\_\_\_\_

School Records Needed:

- \_\_\_ Most recent report card
- \_\_\_ Withdrawal grades with schedule or progress reports
- \_\_\_ Test scores (standardized or special program testing, etc.)
- \_\_\_ Current Individual Education Plan (IEP) and/or Individual Accommodation Plan (504)
- \_\_\_ Medical records to support diagnosis, orders or care under IEP or 504
- \_\_\_ Triennial Report and/or Referral for Services
- \_\_\_ Other: \_\_\_\_\_

Other Special Program Records Needed:

- \_\_\_ Education Psych Assessment
- \_\_\_ All Assessment Reports
- \_\_\_ Gifted and Talented Program description
- \_\_\_ English Learner or Bilingual Education description
- \_\_\_ At-risk or other action plans for classroom support
- \_\_\_ Response to Intervention (RTI) Plan

Follow Up On ...

- \_\_\_ Are you in EFMP?
- \_\_\_ Does it affect your child's education?
- \_\_\_ Do you know your School Liaison Officer, Ombudsman, and Family Readiness Group/Officer?

New School Arrival

Let the School Know:

- \_\_\_ If your child has an IEP, 504 or RTI Plan
- \_\_\_ Other supports received:
- \_\_\_ Tutoring
- \_\_\_ Counseling
- \_\_\_ Other \_\_\_\_\_
- \_\_\_ Educational or behavioral concerns
- \_\_\_ Specialized classes or programs (GATE, Seminar, AP)

Moving to a Different State?

Check out what the Interstate Compact can do for you at [www.mic3.net](http://www.mic3.net).

Kids' Moving Checklist

- \_\_\_ Return any library items I have checked out
- \_\_\_ Decide which clothes and toys I have outgrown and give them away
- \_\_\_ Get pictures of my friends
- \_\_\_ Get contact information from my friends
- \_\_\_ Look up my new hometown on a map
- \_\_\_ Ask my parents how I can help them
- \_\_\_ Give my friends my contact information

Kids' Pet Moving Checklist

Car Travel:

- \_\_\_ Get my pet used to car travel by helping mom or dad take them on short car rides
- \_\_\_ Pack a leash for my pet's safety
- \_\_\_ Bring food and water for my pet
- \_\_\_ Get mom or dad to stop the car during the trip so that my pet can exercise and take potty breaks

Air Travel:

- \_\_\_ Get mom or dad to reserve a space on the airplane for my pet
- \_\_\_ Make sure my pet can stand up, lie down and turn around in his crate
- \_\_\_ Write "Fragile! Live Animal!" and "This Side Up" on the outside of the carrier. Also print my name and new address in the carrier.
- \_\_\_ Attach a new tag to my pet's collar that has my name and new address
- \_\_\_ Feed my pet a light meal five to six hours before the flight.

Most Important:

- \_\_\_ Talk to the vet and write down what he says to do to get pets ready to move.



Stay on Target with Your School Liaison Officers

School Liaison Officer directories for all services are available at <http://www.dodea.edu/partnership/>.



Your local contact:

Hannah McCarthy  
Building 294  
Child and Youth Programs (CYP)  
NAF Atsugi, Japan  
DSN: 315-264-4732  
CIV: 046-763-4732  
[hannah.mccarthy@fe.navy.mil](mailto:hannah.mccarthy@fe.navy.mil)

[www.navymwr.org](http://www.navymwr.org)



Find us on Facebook  
<https://www.facebook.com/pages/Navy-SLO/144612695576942>



Military School Liaison Officer Program

Connecting Military Families, Commands and K-12 Schools



# Family Readiness = Mission Readiness

## Why are School Liaison Officers Needed?

- School transition and deployment support is a Navy readiness and retention issue. The Navy benefits from having Sailors who are able to focus on their duties, whether ashore or deployed.
- Navy families move their children an average of every 2.9 years.
- Children of military personnel attend up to nine different schools by graduation.
- Military families are reluctant to disrupt high school youth in their senior year.
- Deployments can impact educational outcomes of children.
- Many families decide to “separate geographically” to keep children in their current school.



## Families — Contact your School Liaison Officer for help with:

- Inbound/outbound school transfer
- Local schools and boundaries
- Finding the right school
- Understanding special education
- Meeting graduation requirements
- Finding military and local support services
- Home schooling support
- Preparing for college and scholarship information

## Educators — Contact your School Liaison Officer to help with:

- Military information and resources
- Staff development on military culture
- Partnerships in Education
- Deployment support
- Information and support on the Interstate Compact

## Online Resources:

**Navy Before and After School Care**  
[www.militarychildcare.com](http://www.militarychildcare.com)

**Military Interstate Children's Compact Commission**  
[www.mic3.net](http://www.mic3.net)

**Military One Source – Transition Information**  
[www.militaryonesource.com](http://www.militaryonesource.com)

**School Quest**  
[www.schoolquest.com](http://www.schoolquest.com)

**Military Teens on the Move**  
[www.defenselink.mil/mtom/](http://www.defenselink.mil/mtom/)

**Department of Defense Education Activity**  
[www.dodea.edu](http://www.dodea.edu)

**Free Online Homework Help**  
[www.tutor.com](http://www.tutor.com)

**Special Education**  
[www.specialedconnection.com](http://www.specialedconnection.com)

**Federal Student Aid**  
<https://fafsa.ed.gov/>

**Navy Exceptional Family Member Program**  
[www.public.navy.mil/bupers-npc/support/efm/Pages/default.aspx](http://www.public.navy.mil/bupers-npc/support/efm/Pages/default.aspx)

**College:**  
**College Board**  
[www.collegeboard.org](http://www.collegeboard.org)  
**Post 9/11 GI Bill**  
[www.gibill.va.gov/](http://www.gibill.va.gov/)  
**ACT**  
[www.actstudent.org](http://www.actstudent.org)

Find school information worldwide at this official source for installation and local information:

**[www.militaryinstallations.dod.mil](http://www.militaryinstallations.dod.mil)**

## Navy School Liaison Officers Provide Seven Core Services to Assist Families:

1. **School Transition Services (PCS Cycle):** School Liaison Officers assist families with school transfers and help “level the playing field” for military children and youth.
2. **Deployment Support:** School Liaison Officers connect educators with the Navy deployment support system to inform them about the cycles of deployment and the tools available to assist educators in working with Navy children.
3. **Command, School, Community Communications:** School Liaison Officers serve as subject-matter experts for installation commanders on K-12 issues, helping to connect command, school and community resources.
4. **Home School Linkage and Support:** School Liaison Officers assist Navy families by gathering and sharing information on home schooling issues, policies and legislation from local school districts, and help leverage Navy Child and Youth Programs resources to support these families.
5. **Partnerships in Education (PIE):** PIE creates a volunteer network of resources to support installation and community members who have a vested interest in the success of all youth.
6. **Post-Secondary Preparations:** School Liaison Officers leverage installation and school resources to provide graduating military students with access to post-secondary information and opportunities.
7. **Special Needs System Navigation:** School Liaison Officers provide information about installation and community programs and services, make referrals to the Exceptional Family Member Program, and offer assistance in navigating the administrative systems within local education agencies.